

Name

Stecy's Work Experience

Use the following words to complete Stecy's report according to the definition given into brackets.



a week - answered- at ease - breaks- check-out - company - confidence- customers- days off- deliveries- got on well - indoors - nice - noisy - on foot- only - orders - owned- permanent - qualities - self-motivated - take initiatives- tiresome- uniform- work placement -far- .

I did my (1) _____ (training period) as a trainee in a shop called **The Body Shop**, one of the World's largest International Subsidiary cosmetics Industry (2) _____ (enterprise) which was founded in 1976 by Anita Roddick.

The Body Shop has its headquarters in Littlehampton, West Sussex, in England but it's now part (3) _____ (possessed) by parent company **L'Oréal Corporate Group**. Thanks to this, my work placement was located in Marseilles. It was not very (4) _____ (distant) from my home. So, I got there (5) _____ (walking) or by bus. I've worked there for (6) _____ (7 days).

There were 11 people employed there, and I (7) _____ (have a good relationship) with the people I worked with. I felt (8) _____ (in a quiet state of mind) with them as they were very (9) _____ (friendly) people. I was the (10) _____ (alone) trainee during my work-placement.

As far as my working conditions were concerned, I worked (11) _____ (inside) and it was very (12) _____ (loud) since there were many (13) _____ (clients). Moreover, I had to wear a (14) _____ (suit).

Every morning I had to arrive at 8 O'clock to check the (15) _____ (what the customers ask for), the (16) _____ (items brought to the shop) and I finished at 6 pm. I could leave just after I had cleaned the delivery room.

Fortunately, I had two (17) _____ (short moment to rest) a day: one for lunch and one at four p.m.

The shop is opened every day from 10:00 to 20:00 except for Sundays and Mondays which are (18) _____ (days when you don't work).

I was at the (19) _____ (cashier) and I had to clean up the delivery room before leaving in the afternoon. I also had to observe how they took the orders, and managed the deliveries.

Thanks to this new experience I've acquired new skills. I've learned how to use a check-out and how to deal with customers. I've gained (20) _____ (self-assurance), and I would like to study Business and Retails next year so that I may have a (21) _____ (durable) job in that placement which is quite well-paid even if it's (22) _____ (exhausting)!

I think that the (23) _____ (positive elements) needed for this job are numerous, you must be (24) _____ (determined), have a big sense of responsibility, you must (25) _____ (be active) and have a good contact with the customers.

I'd like to thanks Mrs.Gabin my tutor who was very attentive, welcoming and so friendly (26) _____ (opposite of asked) all my questions about the company and the shop .



Name of company/institution		Indoor/oudoor job/varied / tiring ?	
Type of activity		Number of breaks a day?	
Work placement duration		Working days a week ?	
Tutor's name		Days off ?	
Location		Salary ? Well -paid ?	
Means of transport?		Atmosphere ? Stressful/peaceful/friendly	
Time? Start? Finish?		Tell what she <u>had to do</u>	
Number of employees ?			
Number of trainees ?			
Staff members? friendly/indifferent/unpleasant		Qualities needed ?	
Future Job?		Experience Benefices?	